



**MEMORANDUM OF UNDERSTANDING  
ON THE ADMISSION OF MONGOLIAN STUDENTS TO  
STUDY AS REGULAR STUDENTS AT  
KAUNAS UNIVERSITY OF TECHNOLOGY**

**Between**

**KAUNAS UNIVERSITY OF TECHNOLOGY**

**and**

**THE EDUCATION LOAN FUND UNDER THE MINISTRY OF  
EDUCATION AND SCIENCE OF MONGOLIA**

This memorandum of understanding (hereinafter “MoU” or “the agreement”) is made on [20<sup>th</sup> of September 2023] by and between the following parties:

**A. Kaunas University of Technology (hereinafter “the University”)**, address: K. Donelaičio St. 73, 44249 Kaunas, Lithuania, represented by Prof. Eugenijus Valatka, Rector

and

**B. The Education Loan Fund under the Ministry of Education and Science of Mongolia (hereinafter “ELF”)**, whose administrative office is located at Tod Tower 211213, Ankara Street-23, 4th khoroo, Chingeltei District, Ulaanbaatar, Mongolia, represented by Amarsanaa Bor, Director.

## **I. Preamble**

This MoU aims to consolidate the relationship between Kaunas University of Technology and the Education Loan Fund under the Ministry of Education and Science of Mongolia and to support the development of international cooperation in the field of education and research.

The purpose of this agreement is to provide education at Kaunas University of Technology to students (hereinafter “the **Student**” or “the **Beneficiary**”) chosen by the ELF and supported by the scholarship of the Ministry of Education and Science of Mongolia according to the specifications in the followings.

## **II. Duration of the agreement**

This agreement is applied to Mongolian Students registering for the academic years 2023/24 and 2024/25 starting from the date of signing and is effective until the successful graduation of the Students participating in the education. The duration of this agreement can be extended by the written consent of both parties.

## **III. Subject of the agreement**

Kaunas University of Technology agrees to accept Mongolian Students as regular Students, provided that they meet the admission conditions established by the University faculty or institute at which they will study. The Students may enrol in bachelor’s study programmes delivered in the English language.

## **IV. Study programmes in the English language offered by:**

- **Faculty of Mechanical Engineering and Design**
- **Faculty of Informatics**
- **Faculty of Chemical Technology**
- **School of Economics and Business**
- **Faculty of Social Sciences, Arts and Humanities**

- **Faculty of Civil Engineering and Architecture**
- **Faculty of Electrical and Electronics Engineering**
- **Faculty of Mathematics and Natural Sciences**

## **V. Financial agreement**

The **University** agrees to provide a discount on the tuition fee per Student during the period of this agreement as follows:

1. In the first semester of studies: the admission competition score of the Student of the first cycle and integrated studies is 6.5 or higher.
2. In the second and subsequent semesters of studies: the Student has no academic debts; the grade point average of the Student of the first cycle and integrated studies is 6.5 or higher.
3. The Student has reached an excellent or standard level of academic achievements; the Student has no financial debts to the University and has no academic or disciplinary penalties.
4. The amounts of partial reimbursement of tuition fees applied to the Students admitted in the academic year 2023–2024 are provided in Appendix 1.

The discount applies to every Student matching the criteria to be registered during the period of this agreement and to each academic year/semester.

### **The University will:**

- Apply the agreed discount to each eligible Mongolian Student upon the receipt of a Financial Guarantee Letter (FGL).
- Issue an invoice in Euro to each Student according to the funding breakdown in the FGL.
- Provide accommodation to students who are registered at the University.
- Provide Student progress reports per academic semester (twice a year.) The ELF will appoint a coordinator or specialist to follow up on the students' study progress and learning outcomes, who will visit the University once in 2 academic years. The University will cover accommodation for the specialist from the ELF on-site visit once a year and ELF will cover other expenses related to the organisation of the visit.

### **The ELF will:**

- Provide each Student with an FGL in EUR, specifying the amount to be paid for tuition fees and a breakdown of how the funding is to be applied, including specific amounts for bench fees where applicable.
- Inform the University of the Mongolian applicants (who are awarded the scholarship) by sending a list until 30 June at the latest and will send the FGL made for the Beneficiaries, providing enough time to issue the University's admission letters, to start and process the visa application so that the Students could begin their studies at the University on time.
- Require the Mongolian applicants, who are awarded the scholarship, to read and comply with the University's regulations applied to Students.
- Pay the annual tuition fees of the University directly to the selected and admitted Mongolian students. Students have to cover the tuition fee, accommodation fee, etc. within the deadline set by the University.

- If requested by the ELF, the University provides a standard form certificate confirming fees paid by the Mongolian students.

#### **ELF covers the cost of:**

- Accommodation fee (Student accommodation fee) of the University;
- Subsistence for reasonable living expenses;
- Tuition fees (reduced by the tuition fee discount to be determined as described above) for the courses/programmes at the University;
- Scholarship will not cover the charges of any course that Students must retake due to failure or aiming to improve their grades. The Student will be responsible for payment for any repeated course due to an unsatisfactory grade.

### **VI. Admission requirements and other obligations of the Students**

#### **Admission requirements**

- Students for bachelor's study programmes are required to have completed their secondary education with satisfactory grades in specified school subjects. Students for master's study programmes are required to have a bachelor's degree in a relevant study field. Each University faculty specifies its admission requirements which may include a selection examination.
- For admission to a study programme of the first cycle and integrated studies, the Mongolian Students are required to provide evidence of at least B2 level skills in the English language according to the Common European Framework of Reference for Languages (CEFR). For admission to a study programme of the second cycle, the Mongolian Students are required to provide evidence of at least C1 level skills in the English language according to the Common European Framework of Reference for Languages (CEFR).

#### **Accommodation**

- University Students are eligible to receive on-campus accommodation according to the University policies. Students must apply online to receive accommodation, as specific residency requests are not always available.
- Students are responsible for paying all accommodation fees, deposits, late fees, damage fees, and any other accommodation costs.
- Students are responsible for following all rules and regulations in the accommodation contract with the University.
- Health insurance. Students are required to be covered by health insurance during their studies at the University.

### **VII. Termination of the MoU**

- This MoU is made in two copies; one copy for each party. The MoU takes effect immediately once signed and is valid for two years. Both parties reserve the right to terminate this MoU by giving an advance written notice of no less than .....6 (six)..... months. Both parties discuss and decide on the continuation or revision of the MoU ...3 (three)..... months before its expiration.
- In the event of termination of this agreement, both parties agree to fulfil their financial obligations to Mongolian sponsored Students currently studying at **the University**, until the completion of their study programmes.



## VIII. Contact persons

Each of the parties appoints one coordinator who serves as the contact person for the purpose of the implementation of this agreement.

- **Contact person appointed by the University:**

Audronė Račkauskienė, Head of the International Studies Office, [audrone.rackauskiene@ktu.lt](mailto:audrone.rackauskiene@ktu.lt)

- **Contact person appointed by the ELF:**

Tuya Narangerel, Senior Officer, [tuya@elf.gov.mn](mailto:tuya@elf.gov.mn)

Batmandakh Ulziisaikhan, Senior Officer, [batmandakh@elf.gov.mn](mailto:batmandakh@elf.gov.mn)

In case of any changes in the appointed coordinators, the Parties will send a written notice to each other within 15 days, and they will confirm the written notice immediately.

## IX. Final provisions

This MoU contains the entire understanding between the parties with respect to the subject matter thereof and supersedes all proposals or prior agreements, oral or written, and all other communications between the parties related to the subject matter of this agreement and any of its Appendixes. Any amendments to this agreement have to be made in writing and signed by both parties.

Issues not covered by the MoU as well as disputes shall be resolved in accordance with the procedures set out in the internal regulations of Kaunas University of Technology and the laws of the Republic of Lithuania. All disputes shall be solved amicably. In case of failure to reach an agreement within 30 days from the beginning of the negotiations any disputes shall be settled in the respective court in Kaunas city under the procedure established by the laws of the Republic of Lithuania.

The Parties agree that this Memorandum may be concluded by exchanging signed scanned copies of the MoU. The signature of a Party via a scanned or digitized image of a handwritten signature shall have the same force and effect as an original handwritten signature for the purposes of validity of this Memorandum. Each Party receives a fully executed copy of this Memorandum. Delivery of the fully executed copy via email shall have the same force and effect as delivery of an original hard copy. This MoU is executed in English.

On behalf of

THE KAUNAS  
TECHNOLOGY

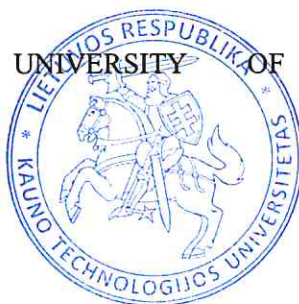
Date 12/10/2023



PROF. EUGENIJUS VALATKA, Rector

**Kaunas University of Technology**

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Email [ktu@ktu.lt](mailto:ktu@ktu.lt)

On behalf of

THE EDUCATION LOAN FUND UNDER  
MINISTRY OF EDUCATION AND SCIENCE

Date

MR. AMARSANAA BOR, Director

**Education Loan Fund.**

Tod Tower 211213, Ankara Street-23, 4th  
khoroo, Chingeltei District, Ulaanbaatar,  
Mongolia.

Email: [amarsanaa@elf.gov.mn](mailto:amarsanaa@elf.gov.mn)

Appendix No 1.

**THE AMOUNTS OF THE PARTIAL REIMBURSEMENT OF TUITION FEE APPLIED TO  
THE STUDENTS ADMITTED IN THE ACADEMIC YEAR 2023–2024**

**First cycle studies**

Study field/group of fields	Annual tuition fee for <u>full-time</u> studies set out by the University, EUR <sup>1</sup>	Partial reimbursement of tuition fee	Annual tuition fee for <u>full-time</u> studies after the application of the partial reimbursement, EUR
Groups of the study fields of business and public management, study fields of economics, political sciences, communication	2865 (1 cr. – 47.75)	25 %	2148.75 (1 cr. – 35.81)
Study field of linguistics	2865 (1 cr. – 47.75)	not applied	-
Groups of the study fields of technologies, engineering, informatics, mathematics, physical sciences, study field of translation	3727 (1 cr. – 62.12)	25 %	2795.25 (1 cr. – 46.59)

**Integrated studies**

Study field	First part of studies (up to 240 credits)		
	Annual tuition fee for <u>full-time</u> studies set out by the University, EUR <sup>1</sup>	Partial reimbursement of tuition fee	Annual tuition fee for <u>full-time</u> studies after the application of the partial reimbursement, EUR
Study field of architecture	5065 (1 cr. – 84.42)	30 %	3545.50 (1 cr. – 59.09)
Study field	Second part of studies (from 241 to 300 credits)		

	Annual tuition fee for <u>full-time</u> studies set out by the University, EUR <sup>1</sup>	Partial reimbursement of tuition fee	Annual tuition fee for <u>full-time</u> studies after the application of the partial reimbursement, EUR
Study field of architecture	6495 (1 cr. – 108.25)	30 %	4546.50 (1 cr. – 75.78)

Appendix No 2.

The amounts of the partial reimbursement of tuition fee are applied according to the Vice-Rector for Studies decree No. PP-44.

## THE TEMPLATE OF FINANCIAL GUARANTEE LETTER

TO THE KAUNAS UNIVERSITY OF TECHNOLOGY

### FINANCIAL GUARANTEE LETTER

On behalf of the Education Loan Fund under the Ministry of Education and Science of Mongolia, I would like to express my sincere appreciation for the Kaunas University of Technology.

This letter is to confirm that the Education Loan Fund, is the official sponsoring Ms/Mr.....

by the Mongolian Presidential Scholarship program for the undergraduate degree at the Kaunas University of Technology.

The President of Mongolia initiated the program “Future of 21<sup>st</sup> Century Mongolia-2100”, where the Mongolian Government will award scholarships to 2,100 students to study overseas. The student must complete their academic studies successfully and return to Mongolia within a month after graduation and work for five consecutive years in Mongolia.

Education Loan Fund scholarship amount will not cover the charges of any course that students must retake due to failure or to improve their grades.

Student details:

<b>Student full name</b>	.....
<b>Student ID</b>	.....
<b>DOB</b>	.....
<b>Program of study</b>	.....
<b>Academic plan</b>	Bachelor's degree
<b>Attendance Pattern</b>	Full-time
<b>Year(s) of sponsorship</b>	3 or 4 years
<b>Academic year</b>	2024 – 2024

Sponsor details:

<b>The sponsorship amount</b>	Education Loan Fund will cover all tuition, accommodation and living expense based on the invoice details
<b>The sponsorship address</b>	Tod tower, Ankara Street, 23, 4 <sup>th</sup> khoroo, Chingeltei district, Ulaanbaatar, Mongolia
<b>Contact address</b>	<a href="mailto:president.scholarship@elf.gov.mn">president.scholarship@elf.gov.mn</a> , <a href="mailto:tuya@elf.gov.mn">tuya@elf.gov.mn</a> 976-7004-7009 ext:1003

Sincerely,

DIRECTOR: ..... AMARSANAA BOR